

Pearson Edexcel Functional Skills – Entry 3

English

Entry 3 Writing

Set 1

Controlled Assessment Material

Valid from September 2016 to August 2017

Learner name

Learner signature and date

Instructions

- Use blue or black ink. Do not use pencil.
- Write your answers in the spaces provided. There may be more space than you need.

Information

- There are 12 marks available for Task 1.
- There are 8 marks available for Task 2.
- You may use a dictionary.

Advice

- Read each task carefully.
- Make sure you know what to do before you write your answers.
If you are not sure, ask.
- Check your work carefully after finishing each task.
- Use clear English and present your answers carefully.
- Remember to:
 - write neatly
 - write in complete sentences
 - use at least two joining words (conjunctions), for example: and, as, but, or
 - check your spellings
 - use capital letters, full stops and question marks where you need to.

Turn over ►

W52733A

©2016 Pearson Education Ltd.

1/1/1/1



PEARSON

Task 1

A magazine wants you to write an article about your local area.

It wants to know what you like and dislike about the area where you live.

It wants to know if the people are friendly and what things there are in the area, such as a community centre, local shops, bus routes, parks or play areas.

Write an article about your local area for the magazine.

In your article you could include:

- what you like about the area where you live
- what you dislike about the area where you live
- what your neighbours are like
- what there is to do
- how easy it is to get to places.

Plan and draft your writing before you write your final response.

In your final response write complete sentences using joining words (conjunctions), for example: and, as, but, or.

Check your spellings.

Remember to use capital letters, full stops and question marks where you need to.

Plan here:



Write your draft here:



TASK 2 BEGINS ON THE NEXT PAGE

Task 2

You want your friend to go with you on an outdoor activity holiday, but you do not know if your friend will want to go.

The outdoor activity centre has excellent reviews and offers lots of activities. Some of the activities are horse riding, walking, cycling, rock climbing and water sports.



Write an email to ask your friend to go with you on an outdoor activity holiday.

In your email you could include:

- where the holiday is
- how long the holiday is for
- why it will be fun
- what activities there are
- what your friend needs to take.

Write complete sentences using joining words (conjunctions), for example: and, as, but, or.

Check your spellings.

Remember to use capital letters, full stops and question marks where you need to.

Write your email here:

The image shows a simulated email composition window. At the top right, there are three window control icons: a minus sign, a square, and an 'X'. Below these are three input fields:

- From:** you@mailbox.web
- To:** yourfriend@mailbox.biz
- Subject:** Holiday

The main body of the window is a large text area with horizontal dotted lines for writing. At the bottom of the window, there is a status bar with several icons on the left and a scroll bar on the right. The status bar contains the following text from left to right: Page, Sec, At, Ln, Col, REC, TRK, EXT, OVR, and English (U.K).

(Total for Task 2 = 8 marks)