

Pearson Edexcel Functional Skills – Entry 1

English

Entry 1 Writing Set 2

Controlled Assessment Material

Valid from September 2014 to August 2015

Learner name

Learner signature and date

Instructions

- Use blue or black ink. Do not use pencil.
- Write your answers in the spaces provided. There may be more space than you need.

Information

- There are 6 marks available for each task.
- You may use a dictionary.

Advice

- Read each question carefully.
- Make sure you know what to do before you write your answers.
If you are not sure, ask.
- Use clear English and present your answers carefully.
- Check your work carefully after finishing each task.
- Use capital letters and full stops where you need to.

Turn over ►

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PEARSON

Task 1

Your local cinema is having a prize draw. You can win free tickets. Fill in the form to enter the draw.



Fill in the form.

Use capital letters and full stops where you need to.

Cinema Ticket Form

Full name:

Address:

.....

.....

.....

Email:

.....

Telephone number:

.....

Please tell us about the films you like.

Please write 2 or 3 sentences on the lines below.

.....

.....

.....

.....

(Total for Task 1 = 6 marks)

Task 2

Your friend cooked you a meal.

Write an email to thank your friend.

Write 2 or 3 sentences.

Use capital letters and full stops where you need to.



The image shows a screenshot of an email composition window. At the top right, there are three window control buttons: minimize, maximize, and close. Below these are three input fields: 'From:' with the text 'You (you@mailbox.com)', 'To:' with the text 'Your friend (friend@mailbox.com)', and 'Subject:' with the text 'Thank you'. The main body of the window is a large text area with horizontal dotted lines for writing. At the bottom of the window, there is a status bar with several icons and text: 'Page', 'Sec', 'At', 'Ln', 'Col', 'REC', 'TRK', 'EXT', 'OVR', and 'English (U.K)'. The window has a dark title bar and a light-colored background.

(Total for Task 2 = 6 marks)