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September 2016 Version  
1.2

# Sample Assessment for Functional Skills English Writing Level 2

## New Superstore

### Question Paper

**Note:**

**These materials relate to the Functional Skills English assessments that will be in use from September 2015**





## Question 1

**PLANNING PERMISSION FOR LARGE SUPERSTORE  
HELP NEEDED TO OVERTURN DECISION**

**Marbleton Council has granted planning permission for Maddisons to build a large superstore on the outskirts of our village.**

**This will have an impact on the recreational area that includes the skate park and Marbleton Woods. We need local residents to write to the local Council objecting to this proposal and its obvious effects on the natural environment, recreational areas and village facilities.**

**ACT NOW!**

**Write to Gloria Stevens, Planning Department, County Hall,  
Stanton Way, Marbleton, MB2 4AD.**

**Together we can stop this madness.**

**Your task:** write a formal letter to the council to persuade them to reconsider their decision.

**(26 marks)**

**Suggested word count 250 – 300 words.**

### **You will be assessed on:**

- presenting information/ideas concisely, logically and persuasively
- using a range of sentence structures, including complex sentences and paragraphs to organise written communication effectively
- structuring and formatting information appropriately
- punctuating text accurately, including the use of commas, apostrophes and inverted commas where required
- ensuring writing is fit for purpose and audience, with accurate spelling and grammar that support clear meaning.



You may use the space below for planning and drafting.



### Question 1 – Write your letter here

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## Question 2

A successful campaign has prevented the proposed development. You would like to publicly thank people who helped the campaign, and to inform them of your idea to organise a street party in celebration. You need people to help organise your street party and suggest ideas and activities that would encourage the whole village to join in.

**Your task:** write an article for the village magazine.

**(24 marks)**

**Suggested word count 250 – 300 words.**

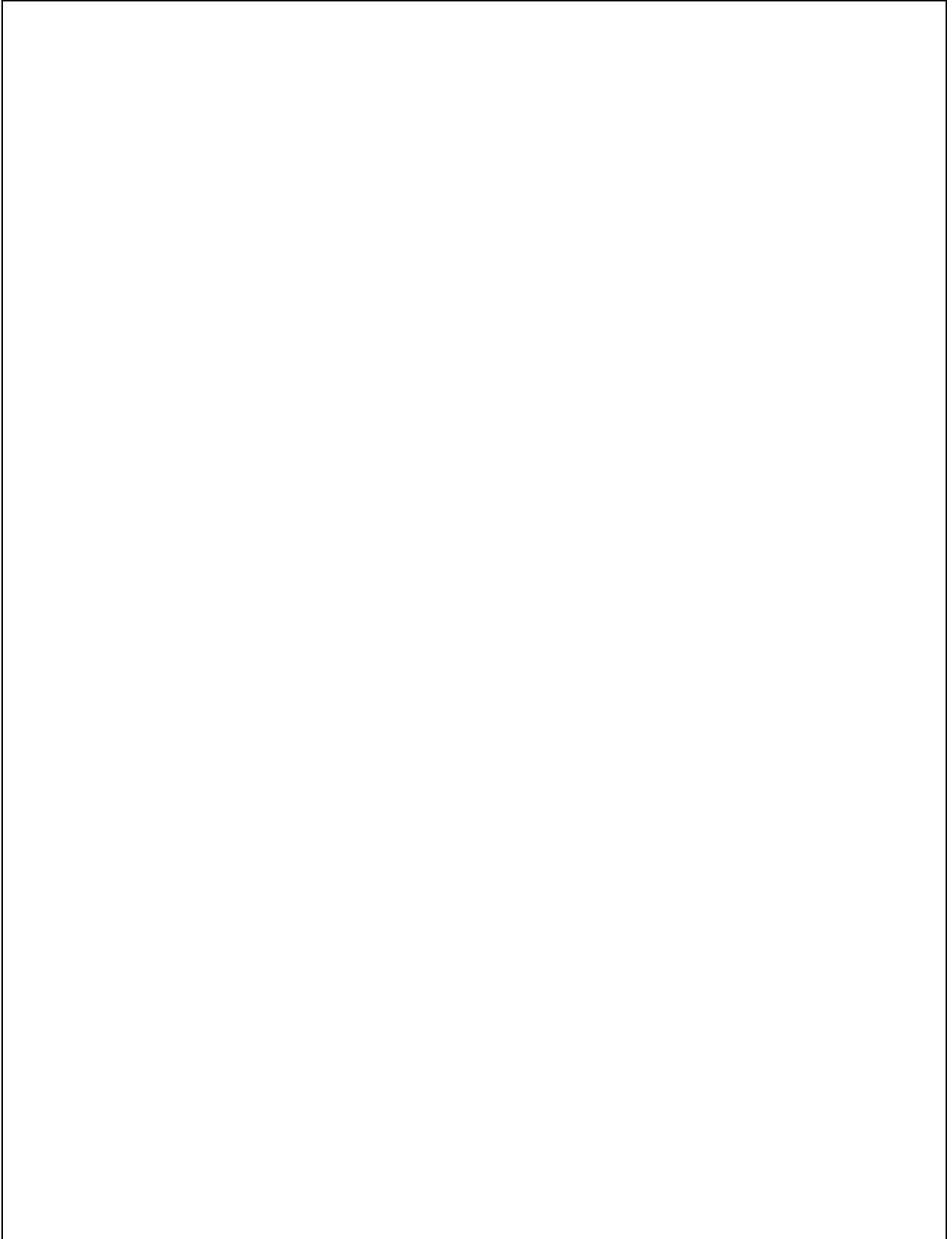
### **You will be assessed on:**

- presenting information clearly and concisely
- using an appropriate writing style
- using a range of sentence structures, including complex sentences and paragraphs to organise written communication effectively
- punctuating text accurately, including the use of commas, apostrophes and inverted commas where required
- ensuring writing is fit for purpose and audience, with accurate spelling and grammar that supports clear meaning.





You may use the space below for planning and drafting.

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the student to use for planning and drafting their response to the prompt above.



## Question 2 – Write your article here

A series of horizontal dotted lines for writing an article.





A series of horizontal dotted lines for writing, arranged in 20 rows.







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