

# ESOL Skills for Life (4692) Level 2 Sample Assignment

## Health and Safety

Candidate's Paper

Writing to convey information

Candidate's name:

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City & Guilds enrolment number:

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Date of registration:

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Date assessment started:

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Date assessment completed:

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### Summary of achievement:

Writing \_\_\_\_\_

### Activity 1

You have up to 45 minutes to do this activity.

1. Read the text and insert the correct punctuation markers.  
There are a total of 11 missing punctuation markers.

<b>GPs should have the perfect existence shouldnt they</b>	3 errors
however, their profession it seems is at its wits' end a recent survey of 1000 doctors, by the British Medical association, found that they had lower levels of morale and work-life balance than their medical colleagues elsewhere in the health service. Now, that is a surprise, isnt it	8 errors

2. Read the text and underline the **six** spelling errors.  
Write the correct spellings.

Negativity has started to filter through to young \_\_\_\_\_  
medics joining the proffession. The government \_\_\_\_\_  
in England is in the prossess of expanding the \_\_\_\_\_  
number of training places, but at least one in eight \_\_\_\_\_  
posts remained unfiled. A recent survey found \_\_\_\_\_  
three quaters of GPs thought their workloads \_\_\_\_\_  
were unsustainable. \_\_\_\_\_

3. Complete the following text by selecting the grammatically correct word.

If you **been/are/were** affected by flooding, once the water **subsides/subsided/subside**, you will **unfortunately/undoubtedly/unlikely** want to get back into your home **too/and/also** try to get things back to normal. Firstly, you need to ensure that **your/our/their** property is safe before you return. You **might/must/could** avoid direct contact with any water that remain/was remaining/remains inside the property. **The/-/An** electricity supply will need to be switched off, if it is safe to do so. **If/After/When** there is evidence of water inside the fuse box or signs of overheating, seek professional **advise/advice/advisor**.

4. Reorder the words to make questions or statements.

a) keeps the home repairs cost of rising

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b) important is regularly the alarms workplace checking in fire

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c) new fire has installed company the alarms

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d) already I in the form filled accident have report

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5. Finish the sentences.

a. Whilst I have ...

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b. If I hadn't ...

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c. During the ...

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d. If you were ...

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e. Being safe means ...

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f. The importance of ...

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6. Write a sentence using each of these phrasal verbs. You can use different tenses.

take up	pull down	run into	load up	cut down on	stand by
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a.

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b.

---

c.

---

d.

---

e.

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f.

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## Activity 2

You have up to 1 hour to do this activity.

### Write a letter to the council about a health and safety issue in your area.

You should include information about:

- the health and safety issue
- details of the issue
- why this is a concern
- what you would like the council to do.

You will be assessed on:

- planning your writing
- use of language
- layout and structure including several paragraphs
- use of a range of sentence structures
- spelling, punctuation and grammar
- whether your text is legible and fit for purpose

Use this space to make notes or plan your writing.







### Activity 3

You have up to 1 hour to do this activity.

#### Write an article giving your opinions about health and safety.

You should include information about:

- health and safety in the home
- health and safety at work or place of study
- health and safety in public places
- aspects of health and safety you agree with
- aspects of health and safety you disagree with.

You will be assessed on:

- planning your writing
- use of language
- layout and structure including paragraphs
- use of a range of sentence structures
- spelling, punctuation and grammar
- whether your text is legible and fit for purpose

Use this space to make notes or plan your writing.







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