

Sample Assessment for Functional Skills English Reading Level 1

Apprenticeships

Question Paper

Note:

These materials relate to the Functional Skills English assessments that will be in use from September 2015

3748-010
Level 1 Functional Skills English
Reading
Sample Assessment 3

Candidate Name (First, Middle, Last)

Candidate enrolment number

DOB (DDMMYYYY)

Candidate signature and declaration*

Assessment date (DDMMYYYY)

Centre number

General information

- The duration of this paper is **1 hour, 10 minutes**.
- Answer **all 15** questions.
- The maximum marks for each question are shown.
- The maximum number of marks is **40**.

General instructions

- Read each question carefully.
- You do not need to write in complete sentences.
- You will not be assessed on spelling, punctuation and grammar.
- Dictionaries **are** allowed.

***I declare that I have no prior knowledge of the questions in this assessment and that I will not divulge to any person information about the questions.**

Scenario

You are considering applying for an apprenticeship. You want to know what is involved and if it would be right for you. As part of your research you read the following documents:

- an apprenticeship information website (**Document 1**)
- a recruitment agency job advertisement (**Document 2**).

Read the documents in the source booklet and answer the questions.

Questions 1-7 are about **Document 1**.

1 Who is this website aimed at? **1 mark**

TICK **ONE**

- a) Current apprentices who need more experience.
- b) People considering becoming an apprentice.
- c) People in Wales who want to be an apprentice.
- d) Apprentices who have completed one year.

2 List **six** layout features on the website which helps the reader find the main points. **6 marks**

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3 What **three** steps could you take if you fail to get an apprenticeship?

3 marks

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4 Apart from pay, what else can you gain from an apprenticeship?

4 marks

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5 What different links would you click on for information about:

4 marks

Apprenticeship pay

Finding an apprenticeship

Interview skills

Annual leave

6 What course does the webpage suggest you could take before an apprenticeship? **1 mark**

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7 Who can you speak to privately about your rights when employed? **1 mark**

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Questions 8-15 are about **Document 2**.

8 What **five** direct instructions are given to the reader? **5 marks**

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9 Apart from handling AV equipment, give **four** other tasks the job involves. **4 marks**

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10 Where can you find details of other apprenticeships? **1 mark**

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11 What technical knowledge does the company expect you to have before you apply? **1 mark**

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12 Where will the company require an apprentice to work? **2 marks**

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13 What is the deadline for applications? **1 mark**

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14 In addition to technical skills, what are **three** other things an applicant is expected to bring to the role? **3 marks**

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15 What are **three** kinds of audio visual equipment you will be using at events?

3 marks

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End of Assessment

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